



Welcome to Lawyers' Mutual. We look forward to growing our partnership with you and your company. Below you will find some information related to frequently asked broker questions to assist you as you begin to work with us.

### **How Our Rate Works**

Lawyers' Mutual's Standard Program provides every firm with an individualized premium that is based on the firm's areas of practice, limits, claims history and location. Along with our excellent Standard Program, we offer two unique specialized programs; Strong Start Program for lawyers practicing less than 36 months and LILP, simple and sustainable for low income lawyers designed to help increase access to justice.

### **New Business**

All new business applications should be emailed to [lmic@lawyersmutual.com](mailto:lmic@lawyersmutual.com) along with a copy of the firm's letterhead. A Lawyers' Mutual application is required for quoting purposes. A broker rating tool has been included with this packet for indication purposes. If a quote is accepted and a policy purchased, the applicant should return the signed quote and W-9 along with payment. Payment can be made online via ACH by the broker or credit card/ACH by the applicant. A written check can also be sent in via USPS.

### **Renewals**

A renewal premium estimate will be emailed to the broker's primary email account (unless otherwise requested via hardcopy) approximately 60 days prior to their renewal date. The renewal premium estimate includes a Renewal Update Request to be completed by the insured. The premium indication is based on the expiring areas of practice we have on file for the insured. If there is a change in areas of practice, there may be a change in premium.

The completed Renewal Update Request, letterhead and payment must then be returned to Lawyers' Mutual prior to expiration date in order to renew the policy.

Digital copies of a renewal can be emailed to [renewals@lawyersmutual.com](mailto:renewals@lawyersmutual.com).

### **Adding & Deleting Attorneys**

We require all changes to be submitted in writing and notification regarding any attorney changes must be made within 30 days of the effective change taking place. For additions, complete a Supplemental Application. For deletions, provide a written request and emailed to [lmic@lawyersmutual.com](mailto:lmic@lawyersmutual.com).

### **Increased Limits**

Increased limits are available for consideration at time of renewal and only one limit increase step is permitted at this time. The exception to this rule is if there is a contractual requirement requiring the midterm or additional step increase (evidence of contractual requirement needs to be provided). Complete an Increased Limits Application and email this request to [lmic@lawyersmutual.com](mailto:lmic@lawyersmutual.com).



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**BROKER AGREEMENT**

**Producer Name:** \_\_\_\_\_  
**License No.:** \_\_\_\_\_

This Broker Agreement (“Agreement”) is entered into and effective: \_\_\_\_\_, 20\_\_ (the “Effective Date”) by and between Lawyers’ Mutual Insurance Company (“Company”) and the undersigned insurance broker (“Producer”) with reference to the following facts:

**RECITALS**

- A. Producer is an insurance broker licensed in California by the California Department of Insurance;
- B. Producer desires to place applications for lawyers’ professional liability insurance with Company on behalf of Producer’s client insureds;
- C. Company desires to consider such applications from Producer according to procedures designated by Company.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, Company and Producer agree as follows:

1. **Applicable Business.** This Agreement shall govern all business that Producer places with Company.
2. **Licensing and Insurance.** Producer warrants (a) that it holds a valid California insurance broker-agent license; and (b) that it has filed with the California Department of Insurance a valid and sufficient bond as required of insurance brokers under California law. Producer shall maintain its license and bond in force continuously during the Term, as defined below, and shall ensure that all of its employees involved in the transaction of insurance are properly licensed, trained and supervised. Producer agrees to maintain errors and omissions coverage with minimum limits of \$1,000,000 continuously during the Term. Within 10 days after the Effective Date, Producer shall provide to Company a copy of the Declaration Page or certificate of insurance representing such coverage. All acts of Producer governed by this Agreement shall be in full compliance with all statutes, regulations, bulletins, rulings, circular letters and other proclamations applicable to the Producer’s business.
3. **Representation.** Producer acknowledges that in the placement of business with the Company under this Agreement, Producer shall act on behalf of its client insureds and not on behalf of the Company, and Producer shall advise each client in writing that Producer is not the agent of Company.
4. **Placement of Business.** Producer will submit to Company requests for coverage and insurance applications pursuant to Company policies, procedures and guidelines communicated to Producer from time to time. Producer warrants that all information submitted to Company shall be accurate and complete to the best of Producer’s knowledge. Producer shall remit all applications, renewals, endorsement requests and all other required documentation promptly in accordance with the time frames specified by Company from time to time.

5. Subproducers and Brokers. Producer shall have no authority to appoint subproducers, or to accept business from another insurance broker, except with the Company's specific written consent.
6. Premiums. Any premiums received by Producer as payment for insurance placed with Company shall be held in a fiduciary capacity on the Company's behalf. Producer shall remit to Company any premiums for policies placed with Company within fifteen business days after receipt. In the event Company sends return premium to Producer, Producer shall forward such return premium to the insured immediately, but no later than 10 business days after receipt.
7. Fees. Company shall have no responsibility for or control over any fees charged by Producer in excess of the premium. Producer represents and warrants that any fees charged to its clients shall be reasonable and charged in conformance with applicable law.
8. Limitations on Authority. Producer shall have no authority:
  - a. to provide insurance premium quotes;
  - b. to issue certificates of coverage;
  - c. to bind, make, alter, vary or discharge any policy contract;
  - d. to extend time for payment of premiums;
  - e. to authorize any claim settlement;
  - f. to waive or extend any policy obligation or condition;
  - g. to incur any liability on behalf of Company;
  - h. to produce, issue or distribute any advertisement, circular, brochure or any other promotional material on behalf of or mentioning the name of the Company without Company's prior written consent; or
  - i. to accept tender of any claim on behalf of the Company.
9. Commissions. As full compensation for business placed with and accepted by the Company, Producer shall be entitled to receive a commission based on paid premiums as stated on the Company's commission schedule then in effect (the "Commission Schedule"). Company may amend the Commission Schedule (increase or decrease) in its sole discretion at any time and such amendment shall apply retroactively to all renewals. Commissions will be paid monthly subject to set-off of Commission Refunds due to Company, pursuant to Section 10 of this Agreement. No commission shall be payable with respect to Producer clients that are existing policyholders of Company at the time Producer initially places such clients with Company.
10. Commission Refunds. Producer shall refund to the Company (a) any commissions on canceled insurance and premium reductions at the same rate at which such commissions were originally paid; and (b) any commissions paid to Producer in excess of the amount indicated on the Commission Schedule (together, "Commission Refunds"). Producer authorizes Company to deduct any Commission Refunds from commission due to Producer pursuant to Section 9 of this Agreement. If refunds due exceed commissions owed, then Producer shall pay the debit balance within 30 days after receipt of a commission statement from the Company.
11. Policyholder Data. Customer information, including names, contact information and expiration dates for applications or policies submitted to or placed with the Company by Producer (the "Policyholder Data"), shall be the property of Producer. Notwithstanding the foregoing, Producer agrees that the Policyholder Data may be utilized and disposed of by the Company in its sole discretion if (a) after termination of this Agreement, Producer fails to pay any amounts owed to the Company when due; or (b) Company reasonably terminates this Agreement for cause under

Section 12(c). Producer shall be entitled, upon request, to an accounting summary regarding commission and commission refunds.

12. Data Protection Laws and Data Security.

- a. Data Protection Laws. This Section only applies to the extent that the parties are subject to the terms of any Data Protection Laws (defined below), and each requirement contained herein only applies to the extent it is required by any applicable Data Protection Law.

1. To the extent that either party is action as a service provider or contractor as defined under the California Consumer Privacy Act (“CCPA”) or is acting in any similar such role under any other applicable data protection laws or regulations (collectively with the CCPA, “Data Protection Laws”), such party may only process personal information to provide the services under the Agreement. Such processing must be for the limited and specified purposes pursuant to the direct business relationship between the parties established in the Agreement. The service provider or contractor is prohibited from collecting, retaining, using, disclosing, selling, sharing, or otherwise using the personal information of any consumer under this Agreement except as necessary to perform the business purpose under this Agreement unless otherwise permitted by Data Protection Laws. The service provider or contractor is also prohibited from combining the personal information that received from the other party with personal information that the service provider or contractor receives from, or on behalf of, another person or persons, or collects from the service provider’s or contractor’s own interaction with the consumer, provided that the service provider or contractor may combine personal information to perform any business purpose permitted under Data Protection Laws. The service provider or contractor must not engage in any activity that would give the other party actual knowledge, or reason to believe, that the service provider or contractor intends to commit any violation of Data Protection Laws or that the service provider or contractor intends to use personal information received as a service provider or contractor in violation of Data Protection Laws.

2. A service provider or contractor is required to comply with any applicable obligations under Data Protection Laws and are obligated to provide the same level of privacy protection to such personal information as is required of the other party under such for Data Protection Laws. The service provider or contractor is also required to implement appropriate technical and organizational measures to assist the other party in complying with the requirements of Data Protection Laws, including, but not limited to, providing assistance when responding to any verifiable consumer request relating to such processing, such as by providing the other party with the consumer’s personal information in the service provider’s or contractor’s possession obtained as a result of providing the services under the Agreement, and by correction inaccurate information or by enabling the other party to do the same. The service provider or contractor will also comply with any direction by the other party to delete, or enable the other party to delete, personal information in response to any verifiable consumer request, and the service provider or contractor will notify any of its own service providers or contractors that have been engaged to process personal information to delete the personal information. The service provider or contractor will further, in response to instructions from the other party, assist the other party to limit the sale and disclosure of a consumer’s sensitive personal information at the consumer’s direction to those uses and disclosures which are necessary to perform the services or provide the goods reasonably expected by an average consumer who requests those goods or services, and the service provider or contractor may not use or disclose the sensitive personal information after receiving such instructions from the other party for any other purpose. If a request is submitted by a consumer directly to the service provider or contractor in its role as a service provider or contractor to the other party, the service provider or contractor will notify the other party immediately and comply with any instructions with regards to any response to the consumer request. The service provider or contractor must also grant the other party the right to take reasonable and appropriate steps to help ensure that personal information is used in a manner consistent with any applicable obligations under Data Protection Laws, which may include ongoing manual reviews and automated scans and regular assessments, audits or other technical and operational testing at least once every 12 months, and in the event that any issues are discovered, the other party must have the right to take reasonable and appropriate steps to

stop and remediate any unauthorized use of personal information. The service provider or contractor is required to notify the other party if the service provider or contractor makes a determination that it can no longer meet its obligations under Data Protection Laws, and the service provider or contractor will fully cooperate with the other party to respond to any investigation of possible violations of any Data Protection Laws and to undertake any efforts to cure the alleged violations. The service provider or contractor agrees to indemnify the other party for any administrative fine or other liability arising from its violations of Data Protection Laws or those of any service provider or contractor engaged to provide the services under the Agreement. If a service provider or contractor engages any other person to assist the service provider or contractor in processing personal information for a business purpose under the Agreement, or if any such person engages another person to assist in processing personal information for that business purpose, the service provider or contractor shall notify the other party of that engagement, and the engagement shall be pursuant to a written contract binding the other person to observe all the requirements set forth in this Agreement. For any employee, owner, director, officer, contractor, or other natural person whose information will be provided to us solely within the context of that person's role in the direct business relationship between the parties, the service provider or contractor is required to disclose to such persons any information about the other party's privacy practices that may be required prior to providing such persons' personal information.

- b. Data Security. The Parties agree to implement and maintain reasonable security procedures and practices, including technical and organizational measures in accordance with applicable law, which may also include procurement of cyber liability insurance.

13. Term and Termination

- a. Term. This Agreement shall commence on the Effective Date and shall continue in full force and effect until terminated pursuant to this section.
- b. Termination Without Cause. Either party may terminate this Agreement without cause immediately upon written notice to the other party.
- c. Termination For Cause. Either party may terminate this Agreement immediately for cause upon written notification to the other party of such termination. Such written notice shall state the "cause" with specificity. As used in this Section 12 the term "cause" shall include, without limitation, any one or more of the following events:
  - 1. A party's indictment for or conviction of any felony, fraud or any crime involving dishonesty
  - 2. Any civil judgement against a party for fraud, conversion or any other act of dishonesty;
  - 3. Producer's knowingly submitting to the Company any false or incomplete information;
  - 4. Failure by Producer to maintain the broker's bond or errors and omission insurance as required by Section 2 of this Agreement;
  - 5. The intentional misappropriation by a party of funds or property of the other party or funds received for it or policyholders by such other party, including but not limited to the intentional failure by Producer to remit to Company or any policyholder funds due promptly after written demand by Company;
  - 6. The filing by or on behalf of a party of any voluntary or involuntary petition seeking the conservation, rehabilitation or protection from creditors of that party under applicable insurer insolvency or bankruptcy statutes, rules or regulations; or

7. The cancellation, suspension or refusal to renew by the issuing insurance regulatory authority of any license, certificate, or other regulatory approval required in order for a party to perform its duties under this Agreement, unless such deficiency is cured within 30 days.
- d. Effect of Termination. Upon termination of this Agreement, Company shall have no obligation to consider new insurance applications from Producer, and Company may cancel or non-renew existing policies in accordance with applicable law. No commission shall be paid to Producer for new business effective after the termination date, but commission shall be paid on contiguous renewals provided that (a) after termination of this Agreement, Producer has not failed to pay any amounts owed to the Company when due; or (b) the Company has not reasonably terminated this Agreement for cause under Section 12(c). Termination hereunder shall not limit any other rights or remedies of the parties under this Agreement.
14. Indemnification. Producer shall indemnify, defend and hold harmless Company and its subsidiaries, as well as their current, former or future directors, officers, agents, employees and members against any and all claims, suits, hearings, actions, damages, liabilities, fines, penalties, costs, losses or expenses, including reasonable attorney's fees, caused by or resulting from any breach of this Agreement, misconduct, error or omission by Producer or by Producer's officers, partners, directors, shareholders, employees, agents, or representatives, except to the extent such act or omission is primarily attributable to Company. The Indemnify Party's obligations under this Section shall not apply to the extent that the Indemnified Party's gross negligence or other wrongful conduct cause such third-party claim. This indemnification provision shall survive the termination of this Agreement.
15. Cooperation. Upon request by the Company or authorized claims representative, Producer shall cooperate fully to facilitate the investigation or adjustment of any claim under an insurance policy placed with Company by Producer.
16. Mediation. Company and Producer hereby agree that any and all disputes between them shall be submitted to mediation prior to filing a lawsuit. If the Company and Producer cannot mutually agree on a mediator, JAMS (or if JAMS cannot or will not serve, some other reputable mediation firm) shall provide a list of five (5) potential mediators. Company and Producer shall take turns striking one name on the list until only a single name remains, and that person shall be the mediator. Such mediation shall be in good faith, and each party shall cooperate to resolve their outstanding differences. The parties shall bear their own attorney's fees, but the parties shall share the cost of the mediation equally. The mediation shall be held in Burbank, California.
17. Independent Contractors. Nothing in this Agreement shall be construed to create the relationship of agency, joint venture, partnership or employment between Company and Producer. Each party is an independent contractor and shall be free, subject to the terms and conditions of this Agreement, to exercise judgment and discretion with regard to the conduct of its business and to enter into agreements with other insurance companies. Company shall have no authority to control Producer's methods of conducting business, except as otherwise expressly stated herein. Producer shall be free to exercise its own judgement as to the solicitation of business,
18. including but not limited to the persons solicited and the time, manner and place of solicitation.
19. Expenses. The Company shall not be responsible for any expenses of Producer, including but not limited to marketing expenses.
20. Company Property. Any supplies furnished to Producer by Company shall remain the property of Company and shall be returned to Company promptly upon demand.
21. Waiver. All waivers must be in writing. A waiver of any term or condition in one instance shall not be a waiver of such term or condition in the future.

22. Confidentiality. All non-public, confidential or proprietary information including, but not limited to, trade secrets, technology, information pertaining to business operations and strategies, and information pertaining to customers, pricing, and marketing (collectively, "Confidential Information"), disclosed on or after the Effective Date by either Party or any of its affiliates, (the "Disclosing Party") or any of the Disclosing Party's employees, officers, directors, partners, shareholders, members, managers, agents, attorneys, accountants, wholesalers, advisors, vendors, insurers, insurance intermediaries or other representatives (collectively, "Representatives") to the other Party or any of its affiliates, (the "Receiving Party"), or to any of the Receiving Party's Representatives, whether disclosed orally or disclosed or accessed in written, electronic or other form or media, and whether or not marked, designated or otherwise identified as "confidential", in connection with this Agreement is confidential, and shall not be disclosed, used, or copied by the Receiving Party without the prior written consent of the Disclosing Party. The Receiving Party agrees to use the Confidential Information only in the context of this Agreement. The Disclosing Party shall be entitled to seek specific performance and injunctive relief and other equitable relief as a remedy for any violation of this Section.
- a. Exclusions from Confidential Information. Confidential Information does not include information that is (i) in the public domain other than as a result of, directly or indirectly, any violation of this Agreement by the Receiving Party; (ii) known to the Receiving Party at the time of disclosure as established by documentary evidence; (iii) rightfully obtained by the Receiving Party on a non-confidential basis from a third party; provided that the Receiving Party reasonably believes such third party was not prohibited from providing access to such Confidential Information by a legal, fiduciary or contractual obligation; or (iv) independently developed by the Receiving Party or any of its Representatives, as established by documentary evidence, without reference to or use of any of the Disclosing Party's Confidential Information.
  - b. Return or Destruction of Confidential Information. At any time during or after the term of this Agreement, at the Disclosing Party's written request, the Receiving Party shall promptly return to the Disclosing Party all copies, whether in written, electronic or other form or media, of the Disclosing Party's Confidential Information, or destroy all such copies and certify in writing to the Disclosing party that such Confidential Information as been destroyed; provided, however, that the Receiving party may retain copies of Confidential Information (i) in order to comply with applicable law or regulation, (ii) to comply with the Receiving Party's records management or similar policy, or (iii) that are stored on the Receiving Party's IT backup and disaster recovery systems until the ordinary course of deletion thereof. The Receiving Party and its Representatives shall continue to be bound by the terms and conditions of this Agreement with respect to such retained Confidential Information. This Section shall survive any expiration or termination of this Agreement.
  - c. Required Disclosure. Any disclosure by the Receiving Party or any of its Representatives of any of the Disclosing Party's Confidential Information required by applicable law, regulation, or legal regulatory, or judicial process (a "Legal Order") shall be subject to the terms of this Section. Before making any such disclosure, the Receiving Party shall provide the Disclosing Party with written notice of such requirement to the extent not prohibited by law or regulation so that the Disclosing Party may seek, at its sole cost and expense, a protective order or other remedy; provided, however, that no such notice shall be required if the Receiving Party is requested or required to disclose Confidential Information in the course of routine supervisory examinations or regulatory oversight by regulatory authorities with jurisdiction over the Receiving Party. If, after providing such notice and protective order or other remedy, the Receiving Party remains subject to the Legal Order to disclose any Confidential Information, the Receiving Party shall disclose no more than that portion of the Confidential Information which, on the advice of the Receiving Party's legal counsel, such Legal Order specifically requires the Receiving Party to disclose, as per the applicable court or agency orders.

23. Entire Agreement; Amendments; Assignment. This Agreement represents the entire agreement between the parties and supersedes all previous contracts or agreements whether oral or written between Company and Producer. Any change or amendment to this Agreement shall be in writing and executed by an officer of the Company. Producer shall not assign this Agreement in whole or in part.
24. Notices. Any notice shall be in writing and may be given (a) by personal delivery, (b) by facsimile, overnight courier or registered mail with confirmation of receipt, or (c) by ordinary mail upon receipt to the names and addresses indicated below or to the names and addresses as one party may advise the other:

Company:

Lawyers' Mutual Insurance Company  
3110 West Empire Avenue  
Burbank, CA 91504  
Attn: Brian Rawers, General Counsel & Secretary

Producer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

25. Governing Law. This Agreement shall be governed by and construed under California law.

**Lawyers' Mutual Insurance Company**

By: \_\_\_\_\_  
Brian A. Rawers, General Counsel & Secretary

Date: \_\_\_\_\_

**Producer**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

FEIN: \_\_\_\_\_

SSN: \_\_\_\_\_



**LAWYERS'  
MUTUAL**  
INSURANCE COMPANY  
*Our strength is your insurance*

# Professional Liability Insurance

For five decades, Lawyers' Mutual Insurance Company has been the trusted malpractice insurance provider for thousands of California attorneys.

Our stability and expertise ensure you're covered by a partner who understands your unique needs. With a strong track record and a commitment to your success, we provide the security you need to focus on what matters most.

Only one company offers California lawyers competitive rates on over 55 areas of practice and all of the following complimentary member benefits with every policy.\*



#### Standard Program

Our broadest range of coverage and individualized rates



#### Strong Start Program

Designed for solo practitioners who have been licensed for thirty-six months or less.



#### Entertainment Law

Supplemental application to our SP for the legal entertainment community.



#### Insurance Defense Program

For firms of six attorneys+ who practice 90% insurance defense work or greater.

## Free Member Benefits



#### LMIC+ CLE Library

Access to a comprehensive library to help you meet your mandatory State Bar CLE requirements.



#### Cyber Coverage

Complimentary cyber endorsement for protection against cyber ransom, security breach, network asset protection and more.



#### Lawyer-to-lawyer Hotline

A members-only hotline maintained by our in-house claims professionals for guidance regarding general questions.



#### Legal Research

Evolve with vLexFastcase, the industry-leading legal research system.

\*Bar Association Policy exclusions apply.

We provide robust protection for your practice. Log in to your member portal to see additional exclusive member discounts at [www.lawyersmutual.com](http://www.lawyersmutual.com)

**Shielding your practice is our priority.**

Our Cyber Insurance solution begins by offering risk management and mitigation tools to assist you in preparation and prevention. It provides comprehensive coverage in the unfortunate event that your practice falls victim to a cyber incident.

Law firms encounter significant risks related to the loss or improper use of sensitive client data. Factors such as viruses, malware, hacking, and unintentional misuse or misplacement of mobile devices or laptops contribute to the vulnerability of your clients' valuable information.

## RISK MANAGEMENT & MITIGATION TOOLS



### Online Training and Support

Our cyber risk management website has tools and resources to help you safeguard information, increase awareness of cyber risk and respond in the event of a breach.

This online resource is available 24/7 and includes:

- Tips on effective data security practices
- Compliance materials by state
- Employee training courses
- Samples and Templates to help you implement policies and breach response procedures

To access online training & support, click on "Cyber Coverage" at [www.lawyersmutual.com](http://www.lawyersmutual.com)



### Data Breach and Emergency Contact:

To report a suspected data breach please contact Lawyers' Mutual Insurance Company by email or phone.

E-mail: [cybertender@lawyersmutual.com](mailto:cybertender@lawyersmutual.com)

During Business Hours: 800.252.2045  
Monday - Friday 9:00 AM - 5:00 PM Pacific

Fax: (818) 565-5523

## CYBER INSURANCE COVERAGE INCLUDES:

- ▶ **Privacy Breach Response Costs, Notification Expenses, and Breach Support Credit Monitoring Expenses** - Coverage for reasonable and necessary mitigation costs and expenses incurred as a result of an adverse media report, security breach or privacy breach, including legal expenses, public relations expenses, advertising and IT forensic expenses, postage, and the costs to provide call centers, credit monitoring, and identity theft assistance for up to 12 months.
  - **Proactive Privacy Breach Response Costs** - Coverage for reasonable and necessary public relations expenses incurred in response to a security breach or privacy breach, but prior to the publication of an adverse media report, in an effort to avert or mitigate the potential impact of such adverse media report. Proactive privacy breach response costs are a sublimit of the Privacy Breach Response Costs, Notification Expenses and Breach Support Credit Monitoring Expenses coverage limit.
  - **Voluntary Notification Expenses** - Coverage for reasonable expenses incurred by the Insured in notifying any individual or organization of a privacy breach, where there is no specific requirement by law to do so. Voluntary notification expenses are within the Privacy Breach Response Costs, Notification Expenses and Breach Support Credit Monitoring Expenses coverage limit.
- ▶ **Network Asset Protection** - Coverage for reasonable and necessary amounts incurred by the Insured to recover and/or replace data that is compromised, damaged, lost, erased or corrupted due to: (1) accidental damage or destruction of electronic media or computer hardware, (2) administrative or operational mistakes in the handling of electronic data, or (3) computer crime/attacks, including malicious code and denial of service attacks.
- ▶ **Cyber Extortion** - Coverage for reasonable and necessary extortion expenses incurred and extortion monies paid as a direct result of a credible cyber extortion threat made against the Insured.

*Claims handling and breach response services are provided by Beazley USA Services, a member of Beazley Group. Beazley USA Services does not underwrite insurance for Lawyers' Mutual Insurance Company. Policies purchased through Lawyers' Mutual Insurance Company are subject to Lawyers' Mutual's underwriting processes. CYBER01\_LMIC\_Aug 2024*



**LAWYERS'  
MUTUAL**  
INSURANCE COMPANY

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# **LAWYERS PROFESSIONAL LIABILITY POLICY**

## **NOTICE**

### **THIS IS A CLAIMS-MADE POLICY**

This is a “Claims-Made” policy. The coverage afforded by this policy is limited to Claims which are first made against the Insured and reported in writing to the Company while the policy is in force. Please review the policy carefully and discuss the coverage hereunder with your insurance agent, broker or other representative.

This policy does not provide coverage for prior acts. Unless otherwise provided in an endorsement attached to this policy, this policy provides no coverage or defense for Claims based on acts, errors, omissions or Personal Injuries which occur prior to the effective date of the first policy issued to the Named Insured or any predecessor thereof by the Company and continuously renewed thereafter.

### **IMPORTANT**

This policy does not become effective unless a  
DECLARATIONS page (“Declarations”) is issued to the Named Insured to form  
part of this policy.

In consideration of the undertaking of the Insured to pay, when due, the premium, the Deductible, and other amounts as described herein, and in reliance upon the statements in any Applications, all of which are made a part hereof, and subject to all the terms and conditions of this policy, Lawyers' Mutual Insurance Company ("Company") agrees with the Insured as follows:

**ARTICLE 1.  
The Definitions**

Whenever used in this policy, the term:

1.1 "Applications" means:

the applications, renewal update requests, any similar documents, and any written information submitted by the Insured to the Company in connection with issuance of any policy of insurance.

1.2 "Claim" means:

a demand for money or services received by any Insured, including service of suit or institution of arbitration proceedings. A Multiple Claim shall constitute one Claim for purposes of this policy.

1.3 "Claim Expenses" means:

(a) Except as provided in Section (b) below:

- (i) fees charged by any lawyer retained by the Company;
- (ii) all other fees, costs and expenses incurred by the Company in the investigation, adjustment, defense and appeal of a Claim;
- (iii) reasonable fees, at hourly rates and in the aggregate not to exceed those customarily charged by the panel of defense counsel designated by the Company, charged by any Lawyer designated by the Insured with the prior written consent of the Company.
- (iv) premiums for attachment or appeal bonds; however, the Company shall have no obligation to apply for or furnish, or provide collateral for, attachment or appeal bonds.

(b) "Claim Expenses" do not include:

- (i) salaried charges of regular employees or officials of the Company;
- (ii) any fees and costs incurred by the Insured without the prior written consent of the Company, and/or any fees and costs incurred prior to the date the Claim out of which such fees and costs arise is first reported to the Company;
- (iii) any fees and costs incurred for the prosecution of any action or affirmative claim, by complaint, cross-complaint, demand for arbitration or otherwise, by or on behalf of any Insured.

1.4 "Claim Expense Allowance" means:

a \$50,000 allowance per Policy Period for Claim Expenses in excess of the applicable Deductible(s).

1.5 "Claimant" means:

a person or entity making a Claim against an Insured.

1.6 "Damages" means:

a final monetary judgment, award or settlement but does not include:

- (a) any fine, sanction, penalty, multiplied or punitive or exemplary damages;
- (b) any amounts ordered as restitution, disgorgement or forfeiture of any sums;

- (c) any reduction or set off of any fees or costs paid to or charged by any Insured, or any other offset; or
- (d) prevailing party attorneys' fees pursuant to contract.

1.7 "Deductible" means:

the amount specified in the Declarations, which must be paid by the Insured with respect to each Claim toward Claim Expenses and/or Damages before the Company has any obligation to pay any sums.

1.8 "Disciplinary Proceeding" means:

a proceeding, other than an initial inquiry, in which a complaint alleging violation of any disciplinary rule or other professional misconduct and seeking to impose discipline is brought before a state or federal licensing board.

1.9 "Effective Date" means:

the Effective Date set forth at Item 4 of the Declarations.

1.10 "Employee" means:

a Lawyer or other person on the Named Insured's regular payroll and/or any unpaid clerk or intern but does not include an independent contractor.

1.11 "Excess Claim Expenses" means:

any Claim Expenses in excess of the Claim Expense Allowance. Excess Claim Expenses are included in and reduce the policy limits.

1.12 "Expiration Date" means:

the Expiration Date set forth at Item 5 of the Declarations or the Termination date, whichever is earlier.

1.13 "Extended Reporting Period" means:

the period provided for in an Extended Reporting Period Endorsement issued pursuant to Section 2.6 of this Policy.

1.14 "Extended Reporting Period Endorsement" means:

an endorsement issued pursuant to Section 2.6 of this Policy.

1.15 "Insured" means:

- (a) the Named Insured;
- (b) any Lawyer who is a shareholder in, partner in, member of or Employee of the Named Insured at the Effective Date, for so long as such Lawyer remains a shareholder in, partner in, member of or Employee of the Named Insured, but solely with respect to Professional Services on behalf of the Named Insured. The individuals listed in Item 2 of the Declarations will be conclusively presumed to constitute all such individuals at the Effective Date.
- (c) any Lawyer who becomes a shareholder in, partner in, member of or Employee of the Named Insured during the Policy Period, for so long as such Lawyer remains a shareholder in, partner in, member of or Employee of the Named Insured, but solely with respect to Professional Services on behalf of the Named Insured. A Lawyer shall be an Insured pursuant to this subsection 1.15(c) if and only if, within 30 days after the date of such Lawyer becoming a shareholder in, partner in, member of or Employee of the Named Insured, the Named Insured and such Lawyer have submitted appropriate underwriting information to the Company and the Company has approved said Lawyer as an Insured;
- (d) any Lawyer who was formerly a shareholder in, partner in, member of, Employee of or Of Counsel to the Named Insured or Predecessor Firm, but solely with respect to Professional Services on behalf of the Named Insured or Predecessor Firm and if and only if such person qualified as an Insured under the policy or policies in effect when such person was a shareholder in, partner in, member of, Employee of or Of Counsel to the Named Insured or Predecessor Firm;

- (e) any Employee or former Employee of the Named Insured or Predecessor Firm who is not a Lawyer, but solely with respect to acts on behalf of the Named Insured or Predecessor Firm which are within the course and scope of his or her employment and in the performance of the Named Insured's Professional Services;
- (f) any Predecessor Firm;
- (g) any Lawyer who acts as Of Counsel or an independent contractor to the Named Insured or Predecessor Firm, for so long as such Lawyer remains as Of Counsel or an independent contractor to the Named Insured or Predecessor Firm, but solely with respect to Professional Services on behalf of the Named Insured or Predecessor Firm, and under the name of the Named Insured or Predecessor Firm. The individuals listed in Item 2 of the Declarations will be conclusively presumed to constitute all such individuals as of the Effective Date. Any Lawyer who acts as Of Counsel or an independent contractor to the Named Insured subsequent to the Effective Date shall be an Insured pursuant to this subsection 1.15(g) if and only if, within 30 days after the date of such Lawyer becoming an Of Counsel or an independent contractor, the Named Insured and such Lawyer have submitted appropriate underwriting information to the Company and the Company has approved said Lawyer as an Insured.

1.16 "Lawyer" means:

an individual licensed and eligible to practice law or professional corporation owned by such a person.

1.17 "Limit of Liability - Each Claim" means:

the limit of liability for each Claim as set forth in Item 7 of the Declarations.

1.18 "Limit of Liability - Policy Aggregate" means:

the limit of liability for all Claims under the policy as set forth in Item 7 of the Declarations.

1.19 "Multiple Claim" means:

two or more Claims against an Insured, arising out of or relating to a single act, error, or omission or Personal Injury or a series of related acts, errors, omissions or Personal Injuries, whether such Claims are made against one or more Insured or whether made by one or more Claimant.

1.20 "Named Insured" means:

the entity or individual named in Item 1 of the Declarations.

1.21 "Of Counsel" means:

any Lawyer identified by the Named Insured on its letterhead as Of Counsel to the Named Insured or Predecessor Firm.

1.22 "Personal Injury" means:

- (a) false arrest, detention or imprisonment, wrongful entry or eviction, malicious prosecution or abuse of process; or
- (b) the publication or utterance of a libel or slander or other defamatory or disparaging material or a publication or utterance in violation of rights of privacy.

1.23 "Policy Period" means:

the period from the Effective Date to the Expiration Date, but not including the Extended Reporting Period, if any.

1.24 "Predecessor Firm" means:

an individual, partnership or professional corporation which is listed in Item 3 of the Declarations.

1.25 “Professional Services” means:

- (a) legal services for a client as a Lawyer;
- (b) legal services for a client as an administrator, conservator, receiver, executor, guardian, or trustee of an express trust;
- (c) services as an arbitrator, mediator, judge pro tem, discovery referee, or a notary public; or
- (d) services as an expert witness regarding legal issues.

1.26 “Related Individual” means:

current or former spouse, domestic partner, child, step-child, grandchild, parent or sibling of an Insured, and any trust or estate of which any of them is a beneficiary. With respect to a professional corporation which is an Insured, “Related individual” includes a Related Individual of each owner of such professional corporation.

1.27 “Termination” means:

cancellation or non-renewal of the policy by either the Named Insured or the Company.

## **ARTICLE 2. The Coverage**

### **2.1 Indemnity.**

Subject to the terms and conditions of this policy, applicable legal authority, and in reliance upon the representations made in the Applications, the Company agrees to pay on behalf of the Insured all sums in excess of the Deductible which the Insured shall become legally obligated to pay as Damages as a result of CLAIMS FIRST MADE AGAINST THE INSURED DURING THE POLICY PERIOD AND REPORTED IN WRITING TO THE COMPANY DURING THE POLICY PERIOD:

- (a) Based on any act, error, omission or Personal Injury in the performance of Professional Services rendered or that should have been rendered by the Insured; or
- (b) Based on any act, error, omission or Personal Injury committed by any Insured who is a non- Lawyer Employee of the Named Insured.

PROVIDED THAT such act, error, omission or Personal Injury happens on or subsequent to the effective date of the first policy issued to the Named Insured or any Predecessor Firm by the Company and continuously renewed and maintained in effect to the Effective Date of this policy or such earlier date as set forth in an endorsement to this policy, and before the Expiration Date.

PROVIDED FURTHER THAT no Claim (including a Multiple Claim) shall be deemed first made against the Insured during the Policy Period if such Claim or any act, error, omission or Personal Injury giving rise to such Claim was reported by the Insured prior to the Effective Date of this policy to the Company or to any other professional liability insurer, or was known to the Insured prior to the Effective Date of this policy.

### **2.2 Defense and Settlement.**

The Company will have the right and duty to defend the Insured and to pay Claim Expenses, and to appoint counsel of the Company’s choice to defend the Insured, as to any Claim described in Section 2.1, even if any or all of the Claimant’s allegations are groundless, false or fraudulent.

The Company may investigate, negotiate and, with the written consent of any Insured against whom a Claim has been made or the Named Insured, settle any Claim. The Company shall have the right, but not the obligation, to initiate and participate in settlement negotiations with a Claimant at any time without the consent of an Insured.

If all Insureds against whom a Claim has been made and the Named Insured shall refuse to consent to any settlement recommended by the Company and acceptable to the Claimant and shall elect to continue to contest the Claim, or if all Insureds against whom a Claim has been made and the Named Insured shall refuse to allow the Company to satisfy any judgment against an Insured, whether or not final, then the Company's liability shall not exceed the amount for which the Company would have been liable for Damages and Claim Expenses at the time the Claim could have been settled or the judgment satisfied.

The Company shall not be obligated to pay any Damages or Claim Expenses or continue to defend any Claim after the Limit of Liability - Each Claim or the Limit of Liability - Policy Aggregate has been exhausted by payments of Damages and/or Claim Expenses. Upon such exhaustion, the Company shall have no further duty to defend and shall withdraw from further defense.

### 2.3 **Supplemental Coverages.**

The Company will make the following supplemental payments:

- (a) **Disciplinary Proceedings:** The Company will reimburse the Insured for reasonable costs and attorneys' fees incurred by the Insured, through counsel selected by the Insured, in connection with any Disciplinary Proceeding brought against the Insured during the Policy Period and reported to the Company during the Policy Period. The Company's liability in connection with all such Disciplinary Proceedings is limited to \$50,000 per Policy Period. The Claim Expense Allowance shall not apply and no Deductible will be due with respect to such a Disciplinary Proceeding.
- (b) **Attendance at Trial or Arbitration:** The Company will reimburse the Insured for actual loss of earnings and reasonable expenses, up to \$500 per day and \$5,000 per Claim, incurred by the Insured at the Company's written request in connection with attendance at trial or arbitration of any Claim. However, no such payment will be made with respect to any Claim for which the Insured refused to consent to a settlement acceptable to the Company and Claimant, or for any Claim with respect to which any Insured is in breach of any of its obligations under the policy, including but not limited to payment of the Deductible. Any reimbursement under this Section will be subject to Section 4.3.
- (c) **Subpoena Assistance:** The Company may, at its sole discretion, retain an attorney to provide advice relating to a subpoena received by the Insured regarding production of documents, to prepare the Insured for sworn testimony, and to represent the Insured at deposition of the Insured, provided that the subpoena arises out of a lawsuit to which the Insured is not a party and relates to a matter in which the Insured performed Professional Services. Any notice the Insured provides the Company of such subpoena shall be deemed notice of a potential Claim pursuant to Section 5.2. The Claim Expense Allowance shall apply, and the Deductible will be due with respect to such subpoena assistance.
- (d) **Pre-Claim Assistance:** Prior to the date a Claim is made, the Company may, at its sole discretion, appoint counsel to investigate a potential Claim the Insured reports in accordance with Section 5.2. The Claim Expense Allowance shall apply, and the Deductible will be due with respect to such pre-claim assistance.

### 2.4 **Policy Territory.**

This policy applies to Claims arising out of acts, errors or omissions or Personal Injuries occurring anywhere in the world, provided that the Company shall have no obligation to pay any amount as Damages pursuant to a judgment or award made in any suit or proceeding brought in a jurisdiction outside of the United States (including its territories and possessions) or Canada, or in any suit or proceeding brought within the United States to enforce or collect upon a judgment or award made in a suit or proceeding brought in a jurisdiction outside of the United States (including its territories and possessions) or Canada, or defend the Insured pursuant to Article 2, Section 2.2 in such suit or proceeding. However, the Company may, at its option, assume the defense of such a suit or proceeding. Even if the Company defends such a suit or proceeding, it shall have no obligation to pay any amount on behalf of the Insured with respect to any judgment or award of Damages in such proceeding.

### 2.5 **Reduction of Claim Payment.**

The Company shall reduce any sum otherwise payable on behalf of the Insured as Damages with respect to a Claim by an amount equal to (a) any amount received by the Insured, or any assignee of an Insured, on or after the date such Claim is first made, from or on behalf of the Claimant, plus (b) any amount claimed, as of the date payment is made on behalf of an Insured by the Company as Damages, by any Insured or any assignee of an Insured for Professional Services rendered to the Claimant.

2.6 **Extended Reporting Option.**

Upon Termination, the Named Insured shall have the right, within 30 days of the Expiration Date and upon payment of an additional premium, to have issued an Extended Reporting Period Endorsement covering Claims first reported during the Extended Reporting Period arising from acts, errors, or omissions or Personal Injuries occurring prior to the Expiration Date and on or subsequent to the effective date of the first policy issued to the Named Insured or any Predecessor Firm by the Company and continuously renewed and maintained in effect to the Effective Date of this policy (or such earlier date as provided in an endorsement to this policy). The Extended Reporting Period Endorsement premium will be a percentage of the premium paid for this policy, subject to raterating the Named Insured as of the Termination date, as follows:

<b>Extended Reporting Period</b>	<b>Percentage</b>
1 year	100%
3 years	180%
5 years	220%
Lifetime	285%

Issuance of such Extended Reporting Period Endorsement shall not increase the Limit of Liability – Each Claim or the Limit of Liability – Policy Aggregate.

If, on the date of Termination, the Named Insured has failed to pay a premium due or has failed, after demand, to reimburse the Company such amounts as the Company has paid as Damages or for Claim Expenses in excess of the applicable Limits of Liability, or within the amount of the applicable Deductible, or has otherwise failed to pay other amounts due the Company, the Named Insured shall not have the right to have such Extended Reporting Period Endorsement issued.

**ARTICLE 3.  
The Exclusions**

THIS POLICY DOES NOT APPLY:

- 3.1 To any Claim arising out of or relating to any intentionally wrongful, criminal, fraudulent, malicious or dishonest act, error, or omission or Personal Injury; however, a defense will be provided with respect to such Claim.
- 3.2 To any Claim by the Named Insured, Predecessor Firm, any current or former shareholder in, partner in, member of, Of Counsel to, independent contractor to or Employee of the Named Insured or Predecessor Firm, any Related Individual, or any entity of which an Insured is an officer, director, owner, beneficiary, trustee, trustor or employee.
- 3.3 To any Claim or any portion of a Claim, for emotional distress, mental illness, humiliation, bodily injury, sickness, disease or death of any person, or injury to, conversion of, or destruction of, any tangible or intangible property or to the loss of use thereof or profits or interest therefrom.
- 3.4 To any Claim for loss sustained by an Insured as the beneficiary or distributee of any trust or estate.
- 3.5 To any Claim based on liability under the Securities Act of 1933, the Securities Exchange Act of 1934, the Public Utility Holding Company Act of 1935, the Trust Indenture Act of 1939, the Investment Advisors Act of 1940, the Investment Company Act of 1940, as any of the foregoing are or become amended, or any similar federal or state law, or any rules of regulations promulgated thereunder, to the extent Damages for any such Claim or for all such Claims in the aggregate are in excess of \$50,000.
- 3.6 To any Claim made against or by any business enterprise (other than the Named Insured or Predecessor Firm), any not-for profit organization, or any plan, fund or trust in which an Insured or Related Individual is or was a director, officer, employee, trustee, administrator, partner, manager or with respect to which an Insured or Related Individual has or had any ownership interest (whether through ownership of stock, partnership shares or otherwise), other than a beneficial ownership of securities of a class registered under Section 12 of the Securities Exchange Act of 1934 or exempted from registration by Section 12(g)(2)(A) thereof, if, taking into account the beneficial ownership interest of each and every Insured and the beneficial ownership interest of their respective Related Individuals as a group, such group does not beneficially own more than 1% of the outstanding securities of such class.

- 3.7 To any Claim arising out of or relating to an Insured's services and/or capacity as:
- (a) an officer, director, partner, trustee, or employee of a business enterprise (other than the Named Insured or Predecessor Firm) or not-for profit organization or any plan, fund or trust;
  - (b) a public official, or an employee of a governmental body, subdivision, or agency;
  - (c) a fiduciary under the Employee Retirement Income Security Act of 1974 and its amendments or any regulation or order issued pursuant thereto, except if the Insured is deemed to be a fiduciary solely by reason of legal advice rendered with respect to an employee benefit plan; or
  - (d) a securities or commodities broker or dealer, investment advisor, accountant, real estate broker, real estate agent, business manager, personal manager, entertainment agent, literary agent, sports agent, insurance agent or escrow holder, or any similar services or capacities.
- 3.8 To any Claim arising out of or relating to, in whole or in part, actual or alleged discrimination or harassment of any kind by an Insured including, but not limited to, discrimination or harassment on the basis of race, national origin, creed, religion, age, gender, sexual preference, disability or marital status.
- 3.9 To any Claim arising out of or relating to the notarization, attestation, certification or acknowledgement of a signature by an Insured if such notarization, attestation, certification or acknowledgement was made without the contemporaneous physical presence of the individual whose act of signature was being notarized, attested, certified or acknowledged.
- 3.10 To any Claim arising out of or relating to, in whole or in part, a contract or lien for, or other right relating to, division of fees or fee apportionment between an Insured and any other Lawyer or Lawyers, or by any Claimant with whom or which the Insured has or had a fee sharing agreement or any other arrangement or obligation for division of fees or fee apportionment.
- 3.11 To any Claim or proceeding or suit brought by any governmental or quasi-governmental regulatory agency (including, but not limited to, the State Bar of California), including suits seeking to impose disciplinary action, injunctive relief, criminal sanctions, statutory fines or incidental damages, except as provided in Section 2.3(a) of this policy.
- 3.12 To any Claim arising out of or relating to an Insured's obligation assumed by contract (other than a contract to perform Professional Services), or to any attorneys' fees awarded under any contract, including a contract to perform Professional Services.
- 3.13 To any Claim arising out of or relating to, in whole or in part, the rendering of investment advice by an Insured.
- 3.14 To any Claim arising out of or relating to deprivation by an Insured of any rights, privileges or immunities secured by the Constitution and/or laws of the United States of America or the States thereof, including but not limited to, Federal Civil Rights Act of 1964, Federal Civil Rights Act of 1957, Federal Civil Rights Act of 1968, California Unruh Civil Rights Act (California Civil Code § 51 et seq.), California Fair Employment and Housing Act (California Government Code § 12900, the California Rumford Act (Health & Safety Code § 3500 et seq.), as any of the foregoing are or become amended, and other similar statutes.
- 3.15 To any Claim arising out of or relating to, in whole or in part, any loan or other business transaction (other than for the performance of Professional Services), between an Insured and a third party.
- 3.16 To any Claim arising out of or relating to, in whole or in part, physical contact between an Insured and any other person, whether or not consensual, sexual relations between an Insured and any other person, whether or not consensual, or other physical or non-physical sexual harassment or sexual misconduct, including but not limited to conditioning Professional Services on sexual favors.
- 3.17 To any Claim arising out of or relating to, in whole or in part, any act, error, omission, Professional Service, Personal Injury or disagreement which, prior to the Effective Date, an Insured knew or reasonably should have known was likely to give rise to a Claim by or a dispute with any person or entity.
- 3.18 To any Claim arising out of or relating to statements made or advice given or allegedly given by an Insured through or on the internet, social media, in a television show, radio show, seminar, mass communication, blog, advertisement, newsletter, or by similar means.
- 3.19 To any Claim arising out of or relating to, in whole or in part, an Insured's unauthorized practice of law.

- 3.20 To any Claim arising out of or relating to an Insured's role, capacity or affiliation as shareholder, partner or member of any law firm, or with any lawyer, other than the Named Insured or a Predecessor Firm.

#### **ARTICLE 4. Limits of Liability**

##### **4.1 Limit of Liability - Each Claim.**

The liability of the Company for each Claim shall not exceed the Limit of Liability - Each Claim, and is reduced by Excess Claim Expenses and Damages paid by the Company.

##### **4.2 Limit of Liability - Policy Aggregate.**

The aggregate liability of the Company shall not exceed the Limit of Liability - Policy Aggregate, and is reduced by Excess Claim Expenses and Damages paid by the Company.

##### **4.3 Reducing Limits.**

After exhaustion of the \$50,000 Claim Expense Allowance, the Limit of Liability - Each Claim and the Limit of Liability - Policy Aggregate shall be reduced by Excess Claim Expenses and Damages.

##### **4.4 Multiple Insureds Claims and Claimants.**

A Multiple Claim shall be deemed one Claim subject to the Limit of Liability - Each Claim under the policy applicable to the earliest Claim which is part of the Multiple Claim. The inclusion in a Claim of more than one Insured or the making of Claims by more than one Claimant shall not operate to increase the number of Claims or the Limit of Liability - Each Claim or Limit of Liability - Policy Aggregate.

##### **4.5 Deductible.**

The Deductible stated in the Declarations shall be applicable to Damages and Claim Expenses with respect to each Claim.

##### **4.6 Reimbursement.**

If the Company has paid any amounts as Damages or Claim Expenses in excess of the applicable Limit of Liability - Each Claim or Limit of Liability - Policy Aggregate or within the amount of the applicable Deductible, all Insureds named in the Claim and the Named Insured shall be jointly and severally liable to the Company for any and all such amounts and, upon written demand, shall pay such amounts within 30 days to the Company.

#### **ARTICLE 5. Claims**

##### **5.1 Notice of Claim or Suit.**

As a condition precedent to the Insured's right to a defense and/or indemnity under this policy, the Insured shall IMMEDIATELY, and during the Policy Period, give to the Company written notice of any Claim made against the Insured by email to [tender@lawyersmutual.com](mailto:tender@lawyersmutual.com) or pursuant to Section 6.11. Such written notice shall include:

- (a) the specific act, error, omission or Personal Injury giving rise to the Claim;
- (b) the injury or damage which has or may result from such act, error, omission or Personal Injury; and
- (c) the circumstances by which the Insured first became aware of such act, error, omission or Personal Injury.

In the event suit is brought against the Insured, the Insured shall IMMEDIATELY, and during the Policy Period, forward to the Company every demand, notice, summons or other process received by such Insured.

Even though it may not qualify as a Claim under this policy, the Insured shall IMMEDIATELY, and during the Policy Period, give to the Company similar written notice of any request that the Insured enter into an agreement to toll a statute of limitations, or any required or requested participation in hearings or proceedings.

**5.2 Notice of Potential Claim.**

If, during the Policy Period, the Insured shall first become aware that an Insured has or allegedly has committed an act, error or omission or Personal Injury as to which the Insured reasonably believes a Claim may be made, and if, during the Policy Period, the Insured gives the Company written notice of:

- (a) the specific act, error or omission or Personal Injury;
- (b) the injury or damage which has or may result from such act, error or omission or Personal Injury;
- (c) the circumstances by which the Insured first became aware of such act, error or omission or Personal Injury,

then any Claim subsequently made against the Insured based on such act, error or omission or Personal Injury shall be deemed made and reported in writing on the date such notice is received by the Company.

**5.3 Assistance and Cooperation of the Insured.**

No Insured shall be entitled to defend itself or to be defended by any other Insured for a Claim. All Insureds shall, without charge to the Company, assist and cooperate with the Company in connection with defending Claims and investigating coverage, including:

- (a) meeting with the Company's authorized representatives for the purpose of coverage investigation or claim defense, giving written statements as requested by the Company, responding under oath to questions posed by authorized representatives of the Company and otherwise providing information requested by the Company;
- (b) cooperating in the defense of any Claim, including attending mediations, settlement conferences, hearings, depositions and trials, securing and giving evidence, obtaining the attendance of witnesses and in the conduct of suits or other proceedings;
- (c) doing whatever is necessary to secure and effect any rights of indemnity, contribution or apportionment which any Insured may have, and the Company may exercise those rights in the name of any Insured;
- (d) giving written notice to the Company of the Insured's right to demand or reject arbitration of a Claim and exercising such right as instructed by the Company; and,
- (e) not making any payments, admitting any liability, settling any Claims, assuming any obligation, or incurring any expense without the prior written consent of the Company.

**5.4 Subrogation/Recoveries by Insured.**

In the event of any payment under this policy:

- (1) the Company shall be subrogated to all the Insured's rights of recovery therefor against any person or organization, and the Insured shall execute and deliver all instruments and papers and do whatever else is necessary to secure such rights. The Insured shall do nothing to prejudice such rights. The Company shall have the right to pursue subrogation in the name of the Insured or in its own name;
- (2) the Company shall be entitled to payment of any sanctions or return of costs or attorneys' fees awarded to an Insured as to any Claim being defended by the Company;
- (3) the Company shall be entitled to any recovery obtained by an Insured through a malicious prosecution or abuse of process claim brought by such Insured against any Claimant or Claimant's counsel.

The Company shall not exercise any such subrogation rights against any Insured, except the Company may exercise rights of subrogation against an Insured with respect to any Claim brought about or contributed to by the dishonest, fraudulent, criminal, malicious or knowingly wrongful acts, errors or omissions committed by or at the direction of, or ratified by, such Insured or where such Insured intended to inflict the harm out of which the Claim arises or acted with a conscious disregard of the rights of others. The Company may pursue any subrogation or contribution rights which may exist with regard to any other coverage possessed by an Insured.

Any amount recovered as provided in this Section 5.4, shall be apportioned as follows: First, for the repayment of the Company's expenses incurred toward subrogation or recovery; second, to Damages and/or Claim Expenses paid by the Company; third, to any loss and expense payment by the Insured in excess of any Deductible(s); fourth, to any loss and expense payments by an excess carrier on behalf of the Insured; fifth, to any loss and expense payments by any primary carrier on behalf of the Insured; and last, to repayment of the Deductible.

#### 5.5 **Arbitration.**

All disputes between an Insured and the Company, including but not limited to disputes with respect to (1) coverage; (2) liability for premiums, deductibles, or other amounts; (3) the handling of any Claim; or (4) any term of condition of the Policy, shall be resolved by arbitration, and such arbitration shall be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the Code of Civil Procedure. If a dispute subject to arbitration hereunder should arise, either party may make a demand for arbitration by filing a demand in writing with the other. There shall be three arbitrators, one named in writing by each of the parties within ten (10) days after demand for arbitration is given and a third chosen by the two appointed. Should either party refuse or neglect to join in the appointment of the arbitrator(s) or to furnish the arbitrator(s) with any papers or information demanded, the arbitrator(s) are empowered by both parties to proceed ex parte.

Arbitration shall take place in the City of Burbank, County of Los Angeles, State of California, and the hearing before the arbitrator(s) shall be at the time and place within said city as is selected by the arbitrator(s). The arbitrator(s) shall select such time and place promptly after or their appointment and shall give written notice thereof to each party at least 20 days prior to the date so fixed. At the hearing any relevant evidence may be presented by either party, and the formal rules of evidence applicable to judicial proceedings shall not govern. Evidence may be admitted or excluded in the sole discretion of the arbitrator(s). Said arbitrator(s) shall hear and determine the matter and shall execute and acknowledge their award in writing and cause a copy thereof to be delivered to each of the parties.

The decision of any two arbitrators shall be final, binding and conclusive. If three arbitrators are selected under the foregoing procedure but two of the three fail to reach an agreement in the determination of the matter in question, the matter shall be decided by three new arbitrators who shall be appointed and shall proceed in the same manner, and the process shall be repeated until a decision is finally reached by two of the three arbitrators selected.

Either party has the right to petition the Superior Court to compel arbitration or to compel appointment of an arbitrator. Either party may also petition the Superior Court to confirm, vacate, modify or correct any arbitration award. Each party shall pay for its own counsel in such arbitration, unless otherwise provided by law. The costs of such arbitration shall be borne equally by the parties or in such proportions as the arbitrator(s) shall determine.

This Section 5.5 is not to be construed to give a direct right of action against the Company by a Claimant not otherwise provided by law.

#### 5.6 **Action Against the Company.**

No action shall lie against the Company unless, as a condition precedent thereto, the Insured has fully complied with all the terms of this policy, nor until the amount of the Insured's obligations to pay has been fully and finally determined either by judgment against the Insured after actual trial or by written agreement of the Claimant and the Company.

Nothing contained in this policy shall give any person or organization any right to join the Company as a defendant in any action against the Insured to determine the Insured's liability. Bankruptcy or insolvency of the Insured or the Insured's estate shall not relieve the Company of any of its obligations hereunder.

#### 5.7 **False or Fraudulent Claims.**

If any Insured shall commit fraud in proffering any Claims, as to amount or otherwise, this insurance shall become void as to such Insured from the date such fraudulent Claim is proffered.

### **ARTICLE 6. Other Conditions**

#### 6.1 **Applications.**

By acceptance of this policy, each Insured agrees that the statements in the Applications are each of the Insureds' representations, that they are material, and that this policy is issued in reliance upon the truth of such representations as to all Insureds.

**6.2 Integration.**

This policy, including the Declarations, Applications and any endorsements, embodies the entire, final and binding agreement between the Insureds and the Company or any of their respective agents relating to this policy and no other statement or representation, written or oral, express or implied, has been received or relied upon by the Insureds in purchasing this policy.

**6.3 Conformity to Law.**

Notwithstanding anything contained herein to the contrary, in the event that any term or condition of this policy shall be held void, voidable or unenforceable, the remaining portions shall remain in full force and effect.

**6.4 Multiple Policies.**

If any Insured has a right to defense or indemnity for a Claim under more than one policy issued by the Company, then the most the Company is obligated to pay for Damages and Claim Expenses with respect to such Claim is the highest Limit of Liability - Each Claim under any one of those policies, subject to the Deductible due under such policy. Any amount paid shall be deemed paid under the policy providing such highest Limit of Liability - Each Claim or, in the event the Limit of Liability - Each Claim of multiple applicable policies are identical, the Company shall have discretion to determine under which policy payment will be made.

**6.5 Other Insurance.**

This policy shall be in excess of any other valid and collectible insurance available to the Insured, whether such other insurance is stated to be primary, contributory, excess, contingent or otherwise, unless such other insurance is written only as a specific excess insurance over the limits of liability provided in this policy. No policy issued by the Company shall be considered other valid and collectible insurance within the meaning of this Section.

**6.6 Policy Changes/Non-Waiver.**

Notice to or knowledge possessed by the Company or any agent or other person acting on behalf of the Company shall not effect a waiver or a change in any part of this policy or estop the Company from asserting any right under the terms of this policy, nor shall the terms of this policy be waived or changed except by endorsement issued to form a part of this policy. No breach of this policy or any provision herein by any Insured can be waived except by an express written waiver executed by the Company. Waiver of any one breach shall not be deemed a waiver of the same or other provisions of this policy.

**6.7 Assignment.**

No Insured may assign any rights against the Company or grant a lien in the policy benefits to any person or entity, and no such assignment or lien shall be binding on the Company.

**6.8 Cancellation.**

This policy may be cancelled by the Named Insured by surrender thereof to the Company or to any of its authorized agents or by written notice to the Company stating when, thereafter, such cancellation shall be effective. If cancelled by the Named Insured, the Company shall return to the Named Insured a proportion of the premium determined in accordance with the Company's standard practices which may include use of a customary "short rate" table. The Company may offset the return premium against sums otherwise due and owing to the Company by the Named Insured.

This policy may be cancelled by the Company by mailing to the Named Insured, and to the producer of record, if any, written notice stating when, not less than thirty (30) days thereafter, such cancellation shall be effective. However, if the Company cancels the policy because the Insured has failed to pay premium when due, or for fraud, this policy may

be cancelled by the Company by mailing a written notice of cancellation to the Named Insured and his producer of record, if any, stating when, but not less than ten (10) days thereafter, such cancellation shall be effective. If cancelled by the Company, returned premium shall be computed pro rata. The Company may offset the return premium against sums otherwise due and owing to the Company by the Named Insured. Premium adjustment may be made at the time cancellation is effected or as soon as practicable thereafter. Without limiting the generality of the foregoing, the Company may cancel this policy if the Named Insured is subject to dissolution and there is no successor firm. Any such cancellation shall not affect the liability of the Named Insured for premiums then due.

6.9 **Premium.**

The premium for this policy is as set forth in the Declarations. Should a person become an Insured pursuant to Section 1.15 during the Policy Period, the Company may assess additional premium for the coverage afforded to such person. Any such additional premium is due and owing immediately upon assessment.

6.10 **Death, Incompetency or Bankruptcy of Insured.**

If an Insured dies or is adjudged incompetent or bankrupt, this policy shall inure to the benefit of the legal representative of such Insured. Death, bankruptcy or insolvency of the Insured or the Insured's estate shall not relieve the Company of any of its obligations hereunder, except the Company then may settle a Claim without the consent of the Insured or its Executor/Administrator, Bankruptcy Trustee, Conservator or other legal representative.

6.11 **Notices.**

All notices to the Company required hereunder shall be sent to Lawyers' Mutual Insurance Company, 3110 West Empire Avenue, Burbank, California 91504. All notices to the Company or the Insured shall be in writing and shall be deemed effective on the date of delivery if delivered personally (and a receipt obtained therefor), on the postmark date if sent by registered or certified mail, or on the date actually received if sent by any other means, including facsimile. Notices to any Insured shall be mailed to the address shown on the Declarations, or such other address provided to the Company in a written notice delivered pursuant to this Section 6.11.

6.12 **Period of Membership.**

The Policyholder shall be a member of the Company during the Policy Period. "Policyholder" means the individual and/or entity indicated as the Named Insured in the Declarations, and, if an entity and an individual are both indicated as the Named Insured in the Declarations, "Policyholder" means the individual only. Under a group policy, the named holder thereof shall be the "Policyholder." All rights of membership shall cease upon Termination. If the Company allows, by contract, conduct or otherwise, the holder of an Extended Reporting Period Endorsement to have privileges, in whole or in part, identical or similar to some or all of the rights of membership, such holder shall nevertheless not be deemed a member of the Company during the Extended Reporting Period.

6.13 **Rights of Members; Dividends; Voting.**

Members (a) shall participate, to the extent and upon the conditions fixed and determined by the Board of Directors of the Company in accordance with the provisions of law, in the distribution of dividends so fixed and determined, and (b) are entitled to vote, either in person or by proxy, at any Annual Meeting or Special Meeting of the members of the Company, pursuant to the Bylaws and Articles of Incorporation thereof.

6.14 **Mutual Policy Condition: Nonassessable Policy.**

This policy is not assessable.

6.15 **Captions.**

Article, Section and other captions or headings contained in this policy are inserted as a matter of convenience and for reference, and in no way, define, limit, extend or otherwise describe the scope or intent of the policy or any provision therein and shall not affect in any way the meaning or interpretation of the policy.

IN WITNESS WHEREOF, LAWYERS' MUTUAL INSURANCE COMPANY has caused this policy to be signed by its President and Secretary at Burbank, California, but the policy does not become effective unless a Declarations page is issued to the Named Insured to form part of this policy by a duly authorized representative of the Company.



ANDREW CHICK  
President



BRIAN A. RAWERS  
Secretary

# WHAT TO DO IN CASE OF A CLAIM

**ALL CLAIMS MUST BE REPORTED IN WRITING.**

Mailing Address:       Lawyers' Mutual Insurance Company  
3110 West Empire Avenue  
Burbank, California 91504  
Attn: Claims Administrator

Email:                   [tender@lawyersmutual.com](mailto:tender@lawyersmutual.com)

**TELEPHONE NOTICE IS NOT SUFFICIENT TO CONSTITUTE NOTICE UNDER  
THE POLICY.**

However, if you have any **questions** regarding a potential claim:

Telephone:               (818) 565-5512  
                                  (800-252-2045)